

**Employment Application**

**Applicant’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_**

**Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of Person Completing Application (if not applicant)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Relationship to Applicant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Prior Education and Experience**

**Education History:**

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**Do you have any prior experience related to the job you are applying for?**

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**Skills**

**This section will help us understand the kinds of tasks you’d be good at, the ones you can already do, and the ones you could learn.**

**Check off the things you can do independently or mostly independently:**

Planting Seeds [ ]  Watering Plants [ ]  Weeding [ ]  Harvesting Vegetables[ ]

Greeting Customers [ ]  Sorting items[ ]  Organizing Items [ ]

Other skills:

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**How do you communicate best?**

Voice [ ]  Sign Language [ ]  Pictures or Speech-Generating Device [ ]

Gestures and Eye Gaze [ ]  Something Else: Click or tap here to enter text.

**Interests and Preferences**

This section will help us understand what kinds of jobs you might enjoy.

**Do you prefer to work sitting?** [ ]  **Standing?** [ ]  **Both?** [ ]

**Do you prefer to work outdoors?** [ ]  **Indoors?** [ ]  **Both?** [ ]

**Do you like your work to be the mostly the same or always changing? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**What are some of your favorite things to do? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Are there any activities, tasks, sensations, or situations that you really don’t like?**

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**Expectations of Employees**

These are the basic requirements we are seeking in our employees. If someone is assisting the applicant in filling out this application, please review these to confirm with the applicant.

[ ]  **Applicant must want to work**

[ ]  **Applicant must be willing to take ownership of their work and be willing to work with others**

[ ]  **Applicant must be able to transport self to work (driving themselves or arranging drop-off)**

[ ]  **Applicant must not pose a harm to themselves or others**

[ ]  **Applicant must have the ability to use bathroom independently**

[ ]  **Applicant must have good hygiene practices**

[ ]  **Applicant must be comfortable wearing clothing and equipment appropriate for general work on a farm, and occasionally for specific tasks (e.g., work gloves, boots, hat, goggles)**

[ ]  **Applicant must be able to take medications independently, if applicable**

[ ]  **Applicant must be able to either work independently, with check-ins from staff, or work appropriately alongside a job coach**

[ ]  **Applicant must be able to follow directions from supervisors/coworkers (recognizing that, in some cases, extra support from job coaches may be required)**

[ ]  **Applicant must be able to express their wants and needs in an appropriate fashion**

[ ]  **Applicant must have the stamina to work for 2-3 hours without requiring a break (extreme weather conditions and level of disability may require more frequent breaks)**

[ ]  **Applicant must be willing to speak with supervisor at beginning or end of shift to discuss any concerns, issues, preferences, needs, etc. (i.e., self-advocacy)**

**I certify that all answers and statements on this application are true and complete to the best of my knowledge.  I understand that, should this application contain any false or misleading information, my application may be rejected or my employment with this company terminated.**

**Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**